

Investor Relations Coordinator

About Us: i-80 Gold Corp. is a Nevada-focused mining company rapidly advancing five core gold projects with the goal of becoming a mid-tier gold producer in one of the world's premier gold mining jurisdictions. Committed to operational excellence and responsible resource development, i-80 Gold is dedicated to creating long-term value through sustainable resource growth.

With corporate offices in Reno, Nevada and Toronto, Ontario, the Company is publicly traded on the Toronto Stock Exchange under the ticker symbol IAU and on the NYSE American under the ticker symbol IAUX. Learn more about who we are and where we are headed by visiting www.i80gold.com.

Who Are We?

- We are genuine, engaged, and dedicated to achieving goals in a safe, strategic, and sustainable manner.
- We overcome obstacles, follow through on our commitments, take pride in our work, and live our culture.
- We are professionals who believe in growth, inclusion, and diversity.
- We promote teamwork and open communications to inspire all stakeholders.

Position: **Investor Relations, Coordinator**

We are hiring an Investor Relations Coordinator to play a key role in supporting the Company's investor relations and corporate communications activities in our Toronto Corporate office. Working within a collaborative team, this position will report to the Director of Investor Relations to support the management and implementation of i-80 Gold's investor relations program. The goal of the investor relations program is to clearly communicate the Company's strategy and performance to the investment community, ensuring that investors, analysts, retail brokers and the media are well informed, strengthening market credibility, expanding the shareholder base, and supporting a fair market valuation.

The Investor Relations Coordinator will have the opportunity to make meaningful contributions to global marketing and investor engagement activities by assisting with the preparation of investor materials, including press releases, corporate presentations, and digital media, while maintaining investor databases, coordinating events, ensuring consistent and timely communication with stakeholders, and managing administrative tasks related to travel and conferences.

This role is ideal for a highly organized, detail-oriented professional who is proactive, enjoys a fast-paced environment, has excellent communication skills, and is eager to learn about the mining and capital markets industry.

Location: Toronto Corporate Office (Downtown Toronto at York/Adelaide)

Responsibilities will include:

Communications & Content Development

- Assist in drafting, editing, and distributing investor-facing company communications, including presentations, news releases, and materials for quarterly earnings calls and industry conferences.
- Support timely content updates and ongoing maintenance of the corporate website.
- Manage the distribution of press releases and other materials.
- Ensure messaging is consistent and accurate across all communication channels.

Media Relations

- Develop and execute a social media strategy related to investor communication, including the creation, management and timely posting of content.
- Monitor online media and investor chat rooms for coverage and commentary, and report the findings to the Director, Investor Relations on an ongoing basis.
- Track company and peer news, as well as relevant industry trends, to support competitive disclosure.
- Prepare media briefing notes.

Event Planning

- Support the planning and execution of global marketing activities, including conferences, investor roadshows, quarterly earnings, investor days, and mine site tours.
- Coordinate event logistics, including scheduling, travel arrangements, flights and hotels, and material distribution.
- Assist with quarterly earnings logistics, such as webcast coordination and related support.

Internal Support

- Maintain and update the investor relations CRM, distribution lists, and contact databases.
- Support various department administrative tasks, such as budgeting, credit card and supplier invoicing.
- Support ad hoc requests from the senior leadership team.
- Research and assess best practices related to investor relations/communications making recommendations to enhance department material according to latest industry standards.
- Other duties as assigned.

Qualifications:

- Bachelor's degree in Business, Finance, Communications, Economics, or a related field.
- 1-3 years of experience in investor relations, finance, communications, or corporate affairs.
- Strong written and verbal communication skills with meticulous attention to detail.
- High proficiency with MS PowerPoint, Excel, Word; familiarity with CRM/IR software an asset.
- Ability to manage multiple deadlines and operate in a fast-paced environment with competing priorities.
- Professional presence and comfort interacting with senior executives across departments and external stakeholders.
- Ability to work outside normal business hours during busy periods (e.g. quarter-end reporting).
- Experience in mining, natural resources, industrials, or capital markets is an asset.
- Familiarity with public company disclosure requirements, earnings cycles, and investor communications best practices is preferred.
- Knowledge of digital platforms (i.e. social media analytics, Canva).
- Strong analytical skills and ability to interpret financial and operational information are preferred.

Key Attributes:

- Highly organized and proactive
- Self-motivated and resourceful, consistently striving to deliver best-in-class outcomes
- Strong sense of ownership and accountability
- Discreet with confidential information
- Collaborative team player with a positive, solutions-oriented mindset
- Eagerness to learn and grow within the investor relations profession

Benefits:

- Group health, dental and vision
- Life Insurance, STD, LTD, AD&D
- Company Sponsored RRSP with Company Match
- Annual Incentive Bonus
- Long-term Incentive Plan

How to Apply:

Please refer to our Careers page at i80gold.com/careers to submit your resume. Only those selected for an interview will be contacted. We thank you for your interest.